

**Minutes of the Mundford Parish Council Meeting
Held at The Cricket Club, Mundford
on Thursday 9th May 2019**

PRESENT:

Councillors J. Musgrove (Chairman) S. Eyres, D. Goodrham, J. Marston, S. Welsh, K Weight, N Enderby and Mrs S. King (Clerk to the Council). There were 3 members of the public.

1. ELECTION OF CHAIRMAN

Cllr N. Enderby proposed that James Musgrove continues to be Chairman . This was seconded by Cllr. S. Welsh and all 5 agreed.

2. ELECTION OF VICE CHAIRMAN

Cllr D. Goodrham proposed that Stefan Eyres is Vice Chairman. This was seconded by Cllr S. Welsh and all 5 agreed.

All Councillors signed the Declaration of Acceptance.

3. TO CONSIDER CO-OPTION OF COUNCILLORS FOR THE VACANCIES ARISING FROM THE ELECTION PROCESS

Previous Councillors, Kim Weight and John Marston, have been co-opted back onto the Council and all 6 agreed.

Co-option form completed and will be sent to Breckland Council.

4. THE CHAIRMAN'S OPENING REMARKS

Welcome to the Parish Council annual meeting. Following the election we had a total of 6 uncontested Councillors and I would like to welcome our newest member, Sean. I would also like to congratulate Mike and Fabian on both being re-elected.

We have received sad news that Brian Veal has passed away. He lived for many years at 59 Malsters Close but suffered a mental health condition which separated him from his community. A notice will appear in the next village magazine.

5. APOLOGIES OF ABSENCE

Cllr B. Ellis

6. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 4th April 2019 were accepted as a true and accurate record, this was proposed by Cllr D. Goodrham, seconded by Cllr S. Eyres and all agreed. The Chairman signed the minutes.

7. TO RECEIVE DECLARATIONS OF INTEREST

Cllr S. Eyres for items 9.7 and 11.3.

8. PUBLIC PARTICIPATION

Dorothy Frost would like to thank the Parish Council for the lovely flowers sent to her today.

9. MATTERS ARISING

9.1 Outstanding Highway Matters

- Pig Sty Lane – ditch and footbridge – Highways have confirmed that this is not a priority for them at the moment. We will be keeping our eye on the footbridge and hope the repairs will be completed at some point.
- The missing barrier on the corner of Swaffham Road, just on the bend of Lynford Road is dangerous and needs to be repaired. Chairman J. Musgrove will continue to try and get hold of the Manager of Lynford Hall to discuss responsibility.
- The pavement and road gully outside the shop has now been completed. When it rains it can cause a large puddle to appear and Highways will come and look to see if anything further needs to be done.
- Swaffham Road footpath extension – sometimes a lot of water can accumulate where the new path is due to be extended but a Surveyor will come and view the area before any works commence.

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9.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- The posts which need to be erected outside the property 'Two Hoots' on Swaffham Road is still ongoing. The swing has not yet been dismantled and therefore the posts are not ready for use.
- A resident of 58 St. Leonards Street has complained that the footpath at the back of their property is reduced in size due to the fence collapsing at the back of property at 14 Billy Emms Court along with some overgrown Ivy. This will need to be reported to Flagship. (Reported to Flagship on 13/05/19 and someone will visit the property w/c 20/05/19).
- There are a number of overgrown shrubs/hedges in Wissey View. Chairman J. Musgrove to visit Wissey View and note addresses. Once received the Clerk will send letters to the owners to reduce these in size.

9.3 Allotments – to discuss (if any) outstanding or future matters

- There is currently no-one on the wait list.

9.4 Handyman/Gardener – update on outstanding and future projects

- A large part of the Cricket Club hedge has fallen into the road and will need to be rectified during the summer.
- We would like to thank Bruce for all his help.

9.5 Village Notice Board

The notice board has been delivered. The land owner is happy for the new notice board to replace the existing one. This will be completed once the Chairman returns from his holiday.

9.6 Merchant Navy Flag

The flag would only be used for one day and this will cost £60 to purchase. Therefore, it may be a better to give money to a Charity instead. Cllr S. Eyres proposed not to buy the flag.

9.7 Post Box Area

Blooming Gardens has provided a quotation to excavate approximately 20 square metres of the area outside the Bowls Club entrance and lay 100mm of fine hardcore material and compact using a wacker plate. This will be £510.00.

Blooming Gardens has also provided a quotation to supply and assist laying 2 tonnes of hardcore to a section of Pig Stye Lane between Green Acre Close and the Scout Hut. This will be £125.00.

The cost from Blooming Gardens is for the materials, hire of equipment and Cllr S. Eyres time in conjunction with a working party to complete the works. This was proposed by Chairman J. Musgrove and seconded by Cllr D. Goodrham. All agreed.

9.8 Flag Pole, Flag and Bins near War Memorial

The flag pole has been delivered but the ground socket provided is plastic. To ensure this is secure enough to hold the flag pole Chairman J. Musgrove proposed that we purchase a steel ground socket instead for the price of £56.80 plus VAT. This was seconded by Cllr S. Eyres and all agreed.

Chairman J. Musgrove asked all Councillors to provide some suggestions for the memorial plaque. No suggestions were provided and it was agreed that Chairman J. Musgrove and Cllr S. Eyres would decide on the best words for the plaque. At the same time the plaque on the large oak tree will also be renewed.

We are still awaiting delivery of the rubbish bin. (This has since been delivered).

9.9 Enchanted Cinema Event

Both the Village Hall and the Cricket Club have agreed we will have a bar available for the evening. It needs to be decided who will run the bar. An advert for the event has been produced and will appear in the next village magazine. Enchanted Cinema recommended the Parish Council should pick the film and it has been decided this will be 'The Greatest Showman'. The Parish Council have the right to use the images of the film within any advertising for the event. Enchanted Cinema has spoken to Breckland Council and we have been asked to insure their equipment for the price of £31.00.

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There will be a raffle on the night and the Parish Council will ask local businesses to contribute. The Parish Council will purchase proper tickets for the event which cost £19.60 for 200 tickets. Gates will open at 6:45pm.

9.10 Flooding in Mundford

Cllr B. Ellis has a map outlining the problem areas and information which will prove useful. This will be carried over to the meeting in June.

10. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- We have received notification from the Scouts that they are not intending on renewing their lease going forward. The Parish Council have asked a number of questions regarding their intentions with the building and they will provide all necessary information in due course.
- Mrs Taylor has asked if the Parish Council can get involved in a land dispute which is ongoing with Highways. Cllr K. Weight has offered her help in looking through any necessary documents to establish ownership.
- The Police have provided some of the information requested regarding the amount of accidents that they have recorded for Swaffham Road within the past 3 years. It appears that many of the accidents have not been recorded and therefore not passed through to Highways. District Cllr M. Nairn recommended we contact 'The Insurance Bureau' to see if they have any further details.
- We received a letter from a resident of Swaffham Road regarding the light and noise pollution generated from the land on Lynford Road. Breckland Planning Department are currently dealing with the latest appeal and we are awaiting the outcome.
- We received a letter from a resident of Green Acre Close regarding some overhanging trees from Pig Sty Lane. The Parish Council are not responsible for Pig Sty Lane and we cannot establish who are responsible as there are no documents at Land Registry. Chairman J. Musgrove is meeting a Tree Surgeon to understand what needs to be done to the tree and they will then provide a quotation. (The surgeon has since provided a quotation and this has been sent to the resident).
- Chairman J. Musgrove has been to Fir Close on several occasions to see if there are any issues regarding the parking. This was following a complaint that was received in April. The Chairman could not see any issues on the occasions he visited but has asked all residents to please be considerate and not park over other people's driveways.

11. FINANCE

11.1 Payments and Cheques for the April invoices

The following payments were authorised on Thursday 9th May. We are now able to make payments by BACS using online banking. The payments were proposed by Cllr D. Goodrham and seconded by Cllr S. Welsh and all agreed.

Description	Amount
Balance for April 2019 (minus the following direct debits)	£1,058.74
Opus Energy Parish Office Electric	£30.64
E-On Street Lights	£115.49
Everflow Water Rates	£14.74
XLN Telephone/Wifi Parish Office	£77.33
Total Direct Debits	£238.20
Receipts	Amount
Allotment Payment Plot 5	£15.00
Breckland County Council 1 st Precept	£16,200.00
Allotment Payment Plot 8	£15.00
Allotment Payment Plot 1A	£15.00
Allotment Payment Plot 2B	£15.00
Community Car Scheme	£1,200.00
Village Hall – Enchanted Cinema Deposit	£127.00

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Allotment Payment Plot 3	£15.00
Allotment Payment Plot 1B	£15.00
Allotment Payment Plot 2A	£15.00
Allotment Payment Plot 9	£15.00
Total Income	£17,647.00
Balance	Amount
After Direct Debits and Income	£18,467.54

Cheques	Description	Total
BACS (Paid)	Printondemand – Mundford Books	£489.92
BACS (Paid)	Enchanted Cinema	£380.00
BACS	Westcotec Street Light Maintenance	£59.23
12313	HMRC Tax	£163.98
Cash	Mr J Musgrove – Office Blinds from Wilko	£30.00
BACS	Viking Stationery – Office Phone	£46.48
BACS	Hampshire Flag – Flagpole and Flag	£389.94
BACS	Glasdon UK Limited – New Metal Bin	£271.29
BACS	Greenbarnes Ltd – Village Noticeboard	£2,394.51
BACS	TTSR Limited – Grass Cutting	£1,601.49
BACS	Mrs S King – Wages	£451.10
BACS	Mr B McIsaac – Wages	£162.69
Total Paid		£6,440.63

Balance in Community Account	Total
May 2019	£12,026.91
Balance in Savings Account	Total
May 2019	£15,845.64
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

11.2 Web report for April

The following report has been received from Mrs Rosemary Godfrey

- There were 387 visitors in April.

11.3 Parish Partnership Scheme – Update

Barry Walker has agreed that his fence can be moved to accommodate the footpath extension. Mr Walker just needs to sign the two copies of the drawings and a letter but the Chairman has been unable to get hold of Mr Walker. Chairman J. Musgrove will keep trying. Blooming Gardens has provided a quotation to move and replace approximately 27 metres of fencing in preparation for the footpath extension. This cost will be £675.00. Cllr K. Weight recommended we get another quotation. However, if a quotation is under £1,000 we are not obliged to get another one. Cllr S. Eyres is excluded from any discussions regarding his quotation. This was proposed by Chairman J. Musgrove and seconded by Cllr N. Enderby and all agreed.

11.4 Clerk's Hourly Rate (from 01/05/2019)

The new rate is now SCP10 from 1st May 2019.

12. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/Update:
3PL/2019/0230/F	Land at Lynford Road Lynford Road Mundford	11/04/2019	Change of use from Agricultural Land to Showmans Yard Including One Single Caravan (Residential Unit)(Retrospective)	Undecided

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3PL/2018/1473/EU	Quievok House, Cranwich Road	23/11/2018	Existing use of property as a dwelling	Permission
3PL/2019/0398/O	Ickburgh Lodge Swaffham Road Mundford	17/04/2019	Removal of static caravan and outbuildings and construction of two dwellings	Undecided

13. STREET LIGHTING

The new lantern for St. Leonards Street will be delivered on 24th May and fitted on 27th May. Chairman J. Musgrove and Cllr S. Eyres still need to walk around the village to count how many pole extensions are required for the street lights.

14. REPORTS

14.1 District Cllr Mike Nairn

William Nunn has stood down as leader of the Council. Sam Chapman-Allen has been nominated as his successor and this will be ratified next week at the AGM as well as all the cabinet positions and the committees. They will also elect who will be the Chairman of the Council.

Current Breakdown:

- 37 Conservatives
- 6 Labour
- 4 Independent
- 2 Green Party

14.2 County Cllr Fabian Eagle

They will now be 3 select committees requesting and arranging policies including the Scrutiny Committee but they will have cabinet members.

County Cllr F. Eagle had a meeting with Phil White the Operations Manager at the Power Station and advised that his manager had agreed terms to sweep the Straw from the gullies in Mundford. The Power Station has agreed that this will be completed a couple of times a year especially in the Autumn. The Power Station had management and contractible issues which may be the reason for the gullies not being swept regularly. The Power Station may look to get brushes installed to clean down the lorries to help prevent the straw from falling into the gullies.

15. MEMBERS' MATTERS – items for agenda for next Month's meeting

Cllr S. Welsh would like to start a youth club during the summertime and use the Scout Hut. This will be discussed during the next meeting.

The oak tree on the Village Green has been interfered with by someone trying to push it over. This will continue to be monitored.

With nothing more to discuss the meeting closed at 9:02pm.

Chairman: _____ Date: _____